

BUSINESS USE OF VEHICLE:

Year: _____

Please send one upload of all documents below to our secure link on our website.

Name		Date	
Purchase Price of Vehicle		Model	
Date Aquired		Year	
Make			

	TOTAL FOR THE YEAR		TOTAL FOR THE YEAR
Fuel		Interest on Vehicle Loan	
Insurance		License and Registration	
Maintenance		TOTAL (D)	

Kilometers Driven for Business		(A)
Total Kilometers Driven in the Year		(B)
BUSINESS USE PERCENTAGE		$(A/B \times 100\% = C)$

Business Use of Vehicle Claim		$(D \times C = E)$
Parking		(F)
Supplimentary Business Insurance		(G)
TOTAL MOTOR VEHICLE EXPENSES		$(E + F + G = H)$

Note: If you have more than one motor vehicle for business purposes, calculate each vehicle's expenses seperately.